Agile/Scrum Project Management using Microsoft Teams
Agile/Scrum on Microsoft Teams

Agile = division of tasks into short phases of work and frequent reassessment and adaptation of plans

Kaleidoscope = a constantly changing pattern or sequence of objects or elements
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  • http://www.linkedin.com/in/lizsundet/
  • Slides will be posted on SlideShare
• Scrum/Agile Concepts in Project Management
• How Microsoft Teams works with Scrum Teams
  • Favorite Apps
    • MindMeister
    • Planner
    • Trello
    • Freehand
    • OneNote
• **Individuals and Interactions**
  over processes and tools

• **Working Software**
  over comprehensive documentation

• **Customer Collaboration**
  over contract negotiation

• **Responding to Change**
  over following a plan
90% of a Project Manager’s/Scrum Master’s job is spent communicating.
Scrum Board

User Stories are recorded
When worked, added to the board to be worked on by the group in a sprint
Tasks are assigned to get the work done to complete the user story
To do, In Progress, Testing and Done are common buckets of work
Everyone on the team can see progress
Why Microsoft Teams works?
Agile principle=Build a solid team
Individuals and Interactions over Processes and tools

• Give them a foundation of technology
• Allow the team to make choices
Allow the team to choose their own tools
Add Tabs or App’s that support what you want to do

Personal Favorites:
• Trello
• MindMeister
• OneNote
• Freehand
• Power BI
User Stories

- User would like to be able to print the screen
- Try out Trello
- Add a note

To Do

- Add a same button to bottom right of the form entry screen
- Add a card
- Add an item

Testing

- Add print button to form bar
- Add a test

Complete

- Add a user story

Add a list
Mind Mapping Software---YES PLEASE!!

• https://www.mindmeister.com
• https://www.slideshare.net/LizSundetMBAPMPCBAPC/mind-mapping-43699987
Use Power BI for BurnDown Charts
FALSE: There is no documentation in Scrum.
Teams sits on top of SharePoint/OneDrive—Perfect place for Documentation
Documentation all in one place
Customer Collaboration over Contract Negotiations
Collaborate

• Skype for Business
• Conversations in channels
  • Use @ mention to better trigger responses
• Chats with team members
• New members to the team can get caught up quickly by seeing what has been done already
Who Bot...
Never a failure, always a lesson
Retrospectives

• Respond to change
• Find out what works and what doesn’t
• Make adjustments
• Do another sprint
One Team for project
Roll up content with Hub Sites—coming soon!
Want to learn more??

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